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DFD-1197-59

11 May 1959

MEMORANDUM FOR: Deputy Director (Plans)

THROUGH : Chief, Administrative Branch, DFD

SUBJECT : Status of Funds Report Period Ended 30 April 1959

1. A few weeks back you asked that we reconcile the variance between figures shown on our Status of Funds Report and those given you by the Agency Budget Division for FY-1960 at time of the Congressional hearing. We are verbally informed that this variance stems from a discussion with you at the time Presidential Budget Policies were stated for FY-1960.
2. DFD records show that on 14 November 1958, we discussed our 1960 requirement, particularly in the follow-on task area, (GUSTO) and decided because of the time slippage factor certain elements of costs could be reduced. The actual savings were to be calculated, but it was my understanding (possibly incorrectly so) that no affirmative action was to be taken by me until further instructed.
3. The Budget Division evidently made calculations, without any reference to an input from this activity. Further, we did not receive a feed back from them as to the changes effected in our presentation. I have requested formal advice from the Budget Division which should show how they arrived at figures currently appearing in the FY-1960 Congressional Budget for DFD. Hopefully, we will be able to break down into our system of reporting the adjustments effected by them in the Status of Funds Report rendered at 31 May 1959.
4. In my view we should either have been informed of the President's Budget Policy with direction to reduce and report to them the new FY-1960 requirement over your signature, or at least if it was necessary for them to make the calculations, because of the time limitations imposed, we should have been informed in sufficient detail to permit keeping all records in agreement.
5. Even though I am now aware that our records are apparently inconsistent with other Agency records, this report still correctly shows exactly the same supportable figures as furnished you in previous months. This position is not through desire, but nonetheless essential as a factual report to be reliable and useful must be backed up with appropriate documentation and/or approval.

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6. The Chief, Budget Division has been furnished a copy of this memorandum in hopes that he will instruct his employees to supply me with supporting data any time it should become necessary for that Division to effect adjustment(s) in our submission.

25X1

Attachment:
Status of Funds Report (30 Apr 79)

Comptroller, DPD-DD/P

Dist: 0 - DD/P
2 - Ch, Admin Br, DPD
3 - Acting Chief, DPD
4 - Chief, Budget Div.
5 - Compt, DPD
6 - Fin-DPD (JAP)
7 - Reading (DPD-Ha)
8 - Chrono

DDO:vh/DPD-Fin/11 May 1979

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